



Phone: 011-22520242 (Technical Query)  
Phone: 011- 22528257 (General Queries Reg. Affl.)  
Fax: 011-22540655

E-Mail: cbse.aff@nic.in  
Website: www.cbse.nic.in  
Affiliation Website: www.cbseaff.nic.in

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301  
REGD./SPEED POST

No. CBSE/AFF/ 2730337(EX-01792-1516)/2015 / 827507

Dated: 18/02/2015

The Manager,  
Vidya Niketan Public School,  
Nanakpura, Moti Bagh,  
New Delhi - 110 021.

**Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015**

Sir/Madam,

This is with reference to your online application executed on 24/06/2014, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of **Five year(s) w.e.f. 01.04.2015 to 31.03.2020** subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30<sup>th</sup> June of the preceding year in which the Provisional Affiliation expires. **Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII :-**

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

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- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-
- | Category                                   | Area of land  | No. of students  |
|--|---------------|------------------|
| (i) Secondary School                       | 2000 sq. mtr. | 600 upto Class X |
| (ii) Sr. Secondary School with two streams | 3000 sq. mtr. | 900 to Class XII |
6. The school will strictly adhere with all rules regarding safety of students including Fire-fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. Other conditions are enclosed as per Annexure 'A'.
9. **Special conditions to be complied within three months:-**
- a. 07 PRTs short in the school. The school is required to maintain section teacher ratio i.e. 1:1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Designation, Date of Appointment, Date of Confirmation etc.
- b. The school is required to create the reserve fund as per strength of the school in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board and copy of FDR so created be furnished to the Board for record purpose.
- c. School Managing Committee is to be re-constituted as per Affiliation Bye-laws, by including 02 representatives each of teachers and parents, 2 CBSE representatives from KVs/JNVs not below the rank of Principal of Sr. Secondary School affiliated with the Board subject to recommendation of the Board and also ensure that no blood relation is in it.
- d. The school is running in deficit. Therefore, the school is required to improve the same as per norms of the Board.
- e. The school is required to ensure that pay-scales, DA and other admissible allowances are being paid at par with the corresponding categories of employees working in the State Govt. Schools as per Affiliation Bye-laws of the Board and disburse the salary through ECS facility as per norms of the Board.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above